

# RosaryAcademy

FORWARD.THINKING.WOMEN.

## STUDENT BUSINESS DAY Wednesday, August 9, 2017

First Day of Classes!

Thursday  
August 10  
9:05 a.m.–2:15 p.m.

Student Business Day is mandatory for grades 9-12. All students must report to the Assembly Hall at their designated time. Uniforms are not required, but attire must be modest and appropriate for school. No sweatshirts, spaghetti straps, tank tops, and/or low cut tops.

Step 1: Check-in at the Assembly Hall for your first class meeting

Step 2: Yearbook/ID card photos in the Karcher Center

Step 3: Laptop pick-up in room 102 (Freshmen/Sophomores);  
room 103 (Juniors/Seniors)

Step 4: Pick up your course schedule in the LEC

**Dean's Office - (Room 6)**

Step 5: Pick up your purchased parking decal - Juniors & Seniors only

Step 6: Drop off your Emergency Contact form

Every student must have an updated Emergency Health Form on file each year. This form is for each student's safety and protection. We MUST have an updated copy before school starts. Please print, complete, and bring the form with you to Student Business Day, August 9th; you will be required to turn it into the Dean's Office on that day.

\*If you are an incoming freshman and attended summer school, please disregard. Freshmen not in summer school need to turn in the form on Student Business Day.

### FRESHMEN - 8 a.m.

Moderator: Mrs. Megan Kappe

### SOPHOMORES - 9:30 a.m.

Moderator: Mr. Rory Bevins

### JUNIORS - 11 a.m.

Moderator: Mr. Richard Yoon  
Jostens will be on campus to provide information about your class rings.

### SENIORS - 1 p.m.

Moderator: TBA  
Jostens will be on campus to provide information about your graduation announcements.

### Student Parking Policy

All juniors and seniors who intend to drive themselves to school at any point during the 2017-2018 school year must reserve a parking pass via the online registration process or in the Dean's Office. Purchased decals are available for pick-up on Student Business Day in the Dean's Office.

Sophomores cannot drive themselves during the first semester, and may purchase parking passes at the start of the second semester only.

### Rosary Wear

Vicki Marsha will be hosting a uniform sale in room 5.

Spirit-wear will be available for purchase in room 5

## UNIFORM POLICY

### Tops

- White or red polo shirt with Rosary logo
- A plain white t-shirt or tank top may be worn as an undershirt (no other colors and no print or writing)
- A Rosary Academy uniform red sweater vest or long sleeve sweater
- A Rosary Academy sweatshirt (crew neck, hooded or zip-up)

### Skirts

- Navy blue with red and beige pinstripes
- Modesty shorts MUST be worn under the skirt and may not be visible below the hemline
- No shorter than three inches above the knee; may not be rolled at the waist or from the bottom seam
- Must be completely zipped and buttoned

### Pants

- Only those sold by Vicki Marsha are permitted
- Khaki or navy slacks with the Rosary "R" embroidered on the back pocket
- Must be hemmed at the ankle; cannot be too long for the bottom hem to fray
- If a belt is worn, it must be a plain, solid color with no embellishments

### Hosiery

- Socks must be visible and appropriate
- Navy blue, grey or black tights (no patterned or ripped tights)
- Plain black leggings that are tight fitting with no cut outs or patterns of any kind may be worn under the skirt
- No loose-fitting sweat pants of any kind are allowed under the skirt

### Shoes

- All shoes must be clean and free of holes and tears
- Shoes must always have a back strap and must be closed-toe
- No high heels, boots, flip flops, slippers, moccasins; original Crocs are permitted
- Rubber rain boots may be worn ONLY on rainy days

### Jackets

- Rosary Academy team jackets may be worn, except at Mass
- Only a Rosary Academy letter jacket is allowed at Mass over the vest or long sleeve sweater

### Jewelry

- Simple and in good taste; no facial piercings including but not limited to eyebrow, lip, tongue, and nose
- Piercings deemed excessive, even in ears, may need to be removed

### Cosmetics/hair

- Conservative style
- Natural colors only

## FORMAL UNIFORM

On designated Formal Uniform Days (ex: Mass, prayer service, special assemblies, etc.), the following uniform MUST BE WORN for the entire school day.

- Uniform skirt
- White uniform shirt
- A Rosary Academy uniform vest or long sleeve sweater
- Tights or plain white ankle socks
- Varsity jackets may be worn over the sweater; no other jackets may be worn
- Dress shoes only: Boat, Oxford, Mary Jane, leather slip on, Toms in good condition

(Please see handbook for picture descriptions)

**All school uniforms must be purchased from Vicki Marsha.**  
**NO blankets may be wrapped around or worn in any fashion during the school day.**  
**Any violations to these uniform rules will result in a detention.**

## IMPORTANT POLICIES

All policies, procedures and consequences will be outlined in the parent/student handbook.

### STUDENT ID'S

Each students will have her school picture taken on Student Business Day and will receive her Student ID card during the first weeks of school. Each student will receive a Rosary Academy lanyard which she will need to attach to the ID and wear around her neck at all times during the school day. Students may only wear Rosary Academy lanyards. Replacement ID's will be charged as follows:

ID Card: \$5

Lanyard: \$2

### CELL PHONES & SMART WATCHES

Students may not wear a smart watch to school. Students are allowed to have a cell phone in their possession during the school day. However, during class, passing period, and lunch students are NOT to have them out or in use. Cell phones must remain in cars, back-packs, or lockers and powered OFF. Headphones are not allowed during school hours unless permitted by a faculty or staff member.

<b>CELL USE PERMITTED</b>	<b>NOT ALLOWED DURING</b>
Before first class of the day begins	Classtime
During both breaks	Lunch
After last class ends	Passing periods

### DRUG TESTING

Rosary Academy students participate in a year-round schoolwide mandatory random drug testing program.

The purpose of this program is:

- to provide for the health and safety of all students
- to undermine the effects of peer pressure by providing a legitimate reason for her to refuse to use illegal drugs
- to encourage students who use drugs to participate in drug treatment programs

### Non-Punitive Nature of Policy

No student will be penalized academically for testing positive for illegal drugs or banned substances. The results of drug tests pursuant to this policy will not be documented in any student's academic records. Information regarding results of drug tests will not be disclosed to criminal or juvenile authorities except in cases of legal compulsion by valid and binding subpoena or other legal process.

### Policy Procedure

Each month on days determined by the Campus Life Coordinator or Dean of Students and/or a designee, students will be randomly selected from the student body to provide samples for screening purposes. All reasonable steps will be taken to assure the integrity, confidentiality, and random nature of the process. Rosary Academy will also ask students to submit to a drug and/or alcohol test if there is reasonable suspicion, which is defined as a reasonable belief that a student may have drugs and/or alcohol in her possession or in her blood system. For students whose test is determined positive and who have a medical history demonstrating the need for regular use of a prescription drug or over the counter medication, a verification signed by a licensed medical practitioner will be required.

### Consent

Students and parents will consent in writing to drug and/or alcohol testing of the student pursuant to the Rosary Academy Substance Abuse Prevention Program upon entrance. Students whose parents refuse to provide written consent may face suspension and/or involuntary withdrawal from Rosary Academy.

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Underclass Photo Day: Wednesday, August 9

Grades 9, 10 & 11 will be photographed for the Yearbok & ID cards at school, & may order picture pkgs.

**Please bring this card with payment in full to picture day.**

Packages will be delivered to school in 5-6 weeks. Please make checks payable to Reinbold Michael B. Photography, & include student's name & grade on the check. Thank you!

PACKAGE 1	PACKAGE 2	PACKAGE 3	PACKAGE 4	PACKAGE 5
2 8X10 4 5X7 4 4X5 16 WALLETS DIGITAL FILE <input type="checkbox"/> \$70 RETOUCED <input type="checkbox"/> \$63 UNRETOUCED	4 5X7 4 4X5 16 WALLETS <input type="checkbox"/> \$55 RETOUCED <input type="checkbox"/> \$48 UNRETOUCED	1 8X10 1 5X7 2 4X5 16 WALLETS <input type="checkbox"/> \$45 RETOUCED <input type="checkbox"/> \$37 UNRETOUCED	2 5X7 4 4X5 8 WALLETS <input type="checkbox"/> \$37 RETOUCED <input type="checkbox"/> \$29 UNRETOUCED	1 5X7 4 WALLETS <input type="checkbox"/> \$30 RETOUCED <input type="checkbox"/> \$20 UNRETOUCED

**DIGITAL FILE**  
 ADDED TO ANY PKG 2-5  
**\$15**  
 Hi RES DIGITAL FILE IS AVAILABLE AS AN  
 ADD-ON TO PKGS 1-5, AND MAY NOT BE  
 PURCHASED SEPARATELY

Retouching removes belmishes  
 and smooths your compelxion  
 for a beautiful finished portrait

**Check Box**  
 for yearbook only  
 (NO PACKAGE)

**REINBOLD** *Michael B*  
 PHOTOGRAPHY 714.485.2888

CHECKS PAYBLE TO: ReinboldMichaelB Photography

**SENIORS:** You must be photographed at the studio for the yearbook and your Senior ID card. Call for an appointment. If you haven't been photographed by Aug.4 then you must take a regular ID card photo with the underclass on photo day Aug. 9 at school

Student Name \_\_\_\_\_  
 Grade \_\_\_\_\_ Home Phone \_\_\_\_\_  
 email \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 City/Zip \_\_\_\_\_  
 Pkg(s) Ordered \_\_\_\_\_ Total \_\_\_\_\_  
 Paid by:  cash  check # \_\_\_\_\_  MC/Visa  
 Card # \_\_\_\_\_ exp. date \_\_\_\_\_  
 3 digit Code: \_\_\_\_\_

Turn in this completed card with payment on photo day.

We accept Visa, MC, personal checks & cash. If you pay with cash, please enclose exact amount in an envelope, as we are unable to make change on photo day. Make checks payable to :Reinbold Michael B



### EMERGENCY HEALTH FORM

Student's Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Father's Name: \_\_\_\_\_

Father's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Father Cell #: \_\_\_\_\_ Father Work #: \_\_\_\_\_

Mother's Name: \_\_\_\_\_

Mother's Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mother's Cell #: \_\_\_\_\_ Mother's Work #: \_\_\_\_\_

Allergies to any drugs or foods: \_\_\_\_\_

Does student wear contact lenses? Yes  No

Special medications or medical conditions: \_\_\_\_\_

Name of physician: \_\_\_\_\_ Phone #: \_\_\_\_\_

Insurance company: \_\_\_\_\_ Policy #: \_\_\_\_\_

#### IN CASE OF AN EMERGENCY AND PARENTS CANNOT BE REACHED, THE SCHOOL MAY CALL:

Name: \_\_\_\_\_ Relation (Non-Parent) \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relation (Non-Parent) \_\_\_\_\_ Phone: \_\_\_\_\_

Name: \_\_\_\_\_ Relation (Non-Parent) \_\_\_\_\_ Phone: \_\_\_\_\_

What mode of transportation does your daughter use to get to school?

Bus \_\_\_\_\_ Carpool \_\_\_\_\_ Walk \_\_\_\_\_ Bike \_\_\_\_\_ Drives Self \_\_\_\_\_ Parent Drives \_\_\_\_\_ Train \_\_\_\_\_

In case of illness is it ok for student to drive herself home if needed? Yes  No

*(Please be aware that we will still notify a parent or guardian for a verbal release)*

In case of a disaster such as an earthquake, do school officials have your permission to administer over-the-counter medication if your child needs it? Yes  No

If the above student needs emergency treatment, she will be transported to the nearest medical facility by school personnel, athletic trainers, or paramedics. Consent is hereby granted for such emergency treatment as may be considered necessary in the opinion of the attending physician. The school does not assume responsibility for payment of any physician, hospital, medical, paramedic, ambulance, or dental fees of any kind.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_